



# Council Meeting Minutes

**Date:** February Meeting

**Chair:** Anastasia Szabo / Jennifer Potts

## 1. Call to Order

- Meeting called to order at 7:41 PM.

## 2. Attendance

| <b>Name</b>                          | <b>Role</b> |   |
|--------------------------------------|-------------|---|
| Anastasia Szabo / Jennifer Potts     | Chair       | ✓ |
| HE Aristophanes Emporos / Scott      | Council     | ✓ |
| Eleni Harvalias / Aspasia Bevilacqua | Council     | ✓ |
| Alicia le Wilfulle / Judy Harcus     | Council     | ✓ |
| Marcus Fesor / Mark Dol              | Council     | ✓ |
| Nicholas & Johanna Worthington       | Council     | ✓ |
| Letitia Talbott / Bobbi Baker        | Council     | ✓ |
| Samantha / Melissa the Smith         | Council     | ✓ |
| Others (as noted in transcript)      | —           | ✓ |

**Note: Attendance based on transcript; may not be exhaustive.**

## 3. Officer Reports

- Reports reviewed as submitted in OneNote.
- Additional updates:
  - **Archery:** Winter closure; events planned; season resumes in April.
  - **Rapier:** No current activity due to loss of indoor space.

- **Fighter Practice:** East Hartwood (3 participants).
- **Cut & Thrust:** 1 practice held; 6 participants (highest attendance to date).

## 4. Motions

| # | Motion                              | Moved By | Seconded By | Outcome |
|---|-------------------------------------|----------|-------------|---------|
| 1 | Accept officer reports as presented | —        | —           | Passed  |

## 5. Administrative Business

- Reporting file access issues identified → to be resolved
- Outstanding reports to be submitted
- **AGM Follow-Up:**
  - Minutes in progress
  - Customary updates being prepared for Kingdom submission

## 6. Events

### 6.1 Completed Events

- **AGM**
  - Well attended
  - Follow-up work ongoing

### 6.2 Upcoming Events

#### *Spring TUTR*

- Planning progressing well
- Registration:

- 51 students
- 29 classes
- 17 instructors
- Instructor cancellation caused minor drop in attendance
- Logistics:
  - Food coordination scheduled
  - Billeting confirmed
- No formal merchandising; limited sales via Chatelaine

### 6.3 Future Events

- **Midsummer Defenders:** Planning initiated
- **Autumn TUTR & Hartwood Yule:** Require event stewards
- Ongoing recruitment needed for event leadership

## 7. Communications

- Newsletter to include **event calendar section:**
  - Event dates (1–2 year outlook)
  - Steward status
  - Contact information
- To be developed further

## 8. External Events / Demos

- Outstanding payment (~5 months) not received → urgent follow-up
- Staffing needs:
  - Thrown weapons lead
  - Gate lead (Hartwood)
- Event updates:
  - Strong vendor return rate
  - Food vendors confirmed
  - Increased youth/family focus

- Outreach planned (homeschool, 4H)
- Vendor camping fee introduced

## 9. New Business

### Gentle Arts Defenders Initiative

- April “Kickstarter” session proposed:
  - Informal showcase and orientation
- Further planning required:
  - Structure and format
  - Scoring consistency
  - Timeline framework

## 10. Action Items

| <b>Task</b>                   | <b>Responsible</b>     | <b>Timeline</b> |
|-------------------------------|------------------------|-----------------|
| Resolve reporting file access | Officers               | ASAP            |
| Submit missing reports        | Officers               | ASAP            |
| Complete AGM minutes          | Secretary              | Ongoing         |
| Finalize customary updates    | Chair                  | Ongoing         |
| Finalize Spring TUTR prep     | Event Team             | Immediate       |
| Recruit event stewards        | Council                | Ongoing         |
| Develop newsletter calendar   | Chronicler / Chair     | Upcoming        |
| Follow up on missing payment  | Exchequer / Event Lead | Urgent          |
| Fill demo staffing roles      | Council                | ASAP            |
| Plan Gentle Arts session      | A&S Lead               | Upcoming        |

## 11. Adjournment

- Meeting adjourned (time not recorded)