📜 Shire of Hartwood Council Meeting Minutes

Date: March 2026
Time: 7:37 PM
Chair: Seneschal (Anastasia Szabo / Jennifer Potts)

1. Opening

- Meeting called to order at 7:37 PM
- Attendance recorded
- Seneschal noted delay in providing previous transcripts to the Chronicler

2. Attendance

Name (SCA / Modern)	Role
Anastasia Szabo / Jennifer Potts	Seneschal (Chair)
Cunegonde van den Bossch / Danielle Bevan	Exchequer
Duncan Darroch / John Devitt	Herald
Aristophanes / Scott Stewart	Chronicler
Aspasia Bevilacqua / Eleni Harvalias	Minister of Arts & Sciences
Ysabel de Lysle / Elizabeth Glidden	Deputy (Chatelaine/Shadowlane)
Marcus Fesor / Mark Dahl	Minister of Stables
Gwynafel / Wendy Mayoro	TUTR Minister
Beatris / Bonnie Murray	Assistant (Events/Class Coordination)
Melissa of Heartwood / Samantha Stewart	Family Activities
Halima al-Rakkasa / Linda Doerksen	Web Minister
Alicia le Wilfulle / Judy Harcus	Deputy Herald / Populace
Aline de Seez / Allison Mail	Steering Committee (At-Large)
Muirenn ingen ui Briain / Kathryn Fisher	Scribal
Tristram / Paul Puhalo	Principality Seneschal

Ulf Trelegjar / David Kennedy	Thrown Weapons
Additional populace members	—

3. Officer Reports

Seneschal

- Busy month; delays due to illness
- AGM notes near completion; to be submitted shortly

Exchequer

- Financial status stable
- Backlog due to illness (reports, policy, signatories)
- **Successor requested within ~2 months**
- Reimbursement requests must be submitted via email

Chronicler

- Newsletter published
- Request for more article submissions

Web Minister

- Website updates ongoing
- Requires:
    - Deputies/successor
    - Past council minutes for posting
- Noted upcoming Kingdom email system changes

Arts & Sciences

- Strong attendance at activities (35 attendees at Historic Arts)
- Hartwood invited to host **Salon Artificum 2027**

Herald

- Supporting name/device submissions
- Heralding resources in development
- Recognition of members at Investiture

Outreach / Chatelaine

- Working on increased visibility and promotion
- Planning social media consistency and outreach materials

Minister of Stables / Martial

- Fighter practice resumed
- Archery restarting in April
- Thrown weapons limited due to weather

Chamberlain

- Equipment returned and stored
- Loaner gear under inventory and repair

4. Event Reports

Spring TUTR (2026)

- 51 students, 27 classes, 176 seats filled
- Newcomer participation noted
- Financials approximately break-even
- Challenges: venue cost increase, instructor cancellations
- **Fall TUTR requires Event Steward**

February Investiture

- 263 attendees
- ~$6,085 revenue; approx. ~$3,000 net before adjustments

- Estimated **~$1,200 profit to Hartwood**
- Strong volunteer support and positive feedback
- Multiple member recognitions

5. Motions

Motion	Moved By	Seconded By	Outcome
Accept Officer Reports as presented	Lady Gwynafel	Aspasia Bevilacqua	Carried

6. Action Items

Action Item	Responsible	Timeline
Identify Exchequer successor	Council	Within 2 months
Recruit Fall TUTR Event Steward	Council	Before Fall planning
Submit past council minutes to Web Minister	Officers / Chronicler	Ongoing
Finalize and submit AGM documentation	Seneschal	ASAP
Confirm and reimburse Investiture insurance	Exchequer	ASAP
Increase newsletter submissions	All members	Ongoing
Develop outreach/social media templates	Outreach team	Ongoing
Recruit Web Minister deputy/successor	Council	Ongoing

7. Adjournment

- Meeting continued to next agenda items (not included in transcript excerpt)