

Hartwood Council Minutes

Month Day, Year

Zoom Meeting | In Person Meeting

Present

Officers:

Seneschal – Bantiarna Elphin o Flaithbheartaigh

Exchequer – Mualana Halima al Rakkasa

Herald – Mistress Alicia le Wilfulle

Minister of Arts and Sciences – Lord Maurus Ioinur

Minister of Stables – Honourable Lord Kjartan kráka

Chatelaine – Mistress Yrsa Kettilsdottir

Chief Scribe – La Signora Aspasia Bevilacqua

Chief Archer, Chief Chucker; Deputy Seneschal – Master John Macandrew

Guests:

Arcos Aline de Seez

Regrets:

Chronicler - Her Ladyship Aróc ingen Cormaicc

Chamberlain – Lady Fiongualla Inghean Uí Murchaidh

Call to Order at: 7:17pm

1. Reading of Previous Minutes

Accepted as read

Motion to Accept: Maurus

Seconded: Kjartan

2. Officer Reports

See [Month] ['Officer Reports'](#)

Note any addendums or changes, otherwise just delete the list below

- a. Seneschal
 - i. Family Activities
- b. Chatelaine
- c. Chief Scribe
- d. Chronicler
- e. Exchequer
 - i. Chamberlain
- f. Herald
- g. Minister of Arts and Sciences
 - i. TUTOR (OPEN)
- h. Minister of Stables
 - i. Chief Archer
 - ii. Chief Chucker
 - iii. Minister of Blades (OPEN)
- i. Webminister

3. Future Events

a. **Mid Summer's Champions**

[Aspasia]

another group renting lower field
Advertising in place
3 out of 4 champions contacted
Food vendor arranged
Embellisher's Guild in attendance
TUTR classes
Calendar to be complete by end of may

b. **T.O.U.S.**

Halima and Alicia

Challenges getting people to commit
Looking at moving event to October

c. **August Investiture**

- RDN confirmed as being site management. Waiting to connect with contact
- Site visit completed and site layout started
- Bus confirmed for day trippers from the mainland. \$20/person with pickup/drop off available from both Nanaimo terminals
- Advertising underway. Posters, personal invites and conversations.
- Facebook event posted
- Crier copy submission in the next couple of days
- Still looking to confirm a few spots in our event team
- An Tir event page being updated as information comes in
- Creating invites to The Royal Heirs and TH Summits
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4. **Demos**

a. **Medieval Market Day**

[Aspasia]

On track

b. **COVACON**

[Yrsa]

2 day event
Do a panel instead of full weekend
June 18-19
Will update as info comes in

5. **Change in Officers**

- a. **Social Media** – postponed until June council

6. **Old Business**

a. **Inventory**

Fiongualla

- Inventory will be finished Easter Weekend
- Totes have been purchased close to budget

7. New Business

a. **COVID PROTOCOLS - Elphin**

- After much discussion, the council brought forward the following protocols to be followed in anticipation of a reported case of Covid at a branch practice or branch sponsored event

One week suspension or take a rapid test before attending a Hartwood "event" where someone tested positive.

If at a Hartwood sponsored non-practice there is a confirmed case of Covid exposure, all Shire activities are suspended for five days.

If at a Hartwood sponsored practice there is a confirmed case of Covid, that practice is suspended for five days.

Motion to accept as read by Alicia

Seconded by Maurus

Yea: 6 Nay: 1 Abstain: 1

PASSED

B. **Social Media Protocols**

Discussion moved to special meeting on Wednesday May 25 at 7PM

8. Round Table

Halima - Concerns re covid exposure at MMD

Elphin - Attending May Crown

Upcoming Meeting Dates:

June 15; July 13; August 10; September 14; October 12; November 9

Adjourn at 9:25

Motioned: Alicia

Seconded: Yrsa