

Hartwood Council Minutes - November 21, 2015

Present: Symonne (sen.), Cunegonda (exch.), Harold (her.), Gwynafel (A&S), Ulf (cham.), Halima (dep. exch.)

Meeting brought to order: 12:05 (noon)

Chronicler not in attendance, so no minutes read. Halima recorded minutes of this meeting.

General discussion: Need for officer training.

Reports

Chatelain (Sextus) - via email; see Appendix A.

- Summary: Budget request of \$50 for Gold Key tubs; demo requested of us, but no key info yet forthcoming.
 - Suggested to add to budget request: amount for more contact cards; amount for table rental at craft fair at current meeting site [\$10].
 - Suggested: Examine Garb to determine if it should all be kept, or if it can be pared own to one tub.
- Possible fundraising auction items

Master of Stables (Azemar) - via email: see Appendix B.

- Summary: Budget request: \$50 repairs; \$100 instructors; \$200 space rental.
- Suggested: Find a site, estimate number of attendees, and create a budget.

Chief Archer (John) - via Cunegonda, verbal (see Addendum attached; received after the meeting)

- Season has ended; due to John being busy, Cunegonda will be running practices over winter; possible indoor site (Jeff) for winter practice, after vetting by John.

Master of Blades (Aleya) - via Cunegonda, verbal

- A couple of practices this past month. Wulfgar (from Seagirt) taught at the Comox Marina's covered area; concrete pattern provided training support. Good public view at Marina; Aniko and Sextus requested to create pamphlets for distribution, and a chalkboard may be used for further info. (Symonne may have recyclable coroplast for this purpose.)

Herald (Harold) - See details in Appendix C

- Submitted 3 names & devices; no info on them yet. A further 2 underway.
- Budget request: \$45 materials for nice tabard; \$75 to attend Heraldic Symposium; \$60 for reference books.
- Discussion: On recovering heraldic display items; work sessions to complete them.
- Noted only 20 devices currently registered.

Arts & Sciences (Gwynafel)

- Not much going on in Shire. Argolia (Tir Righ A&S) started FB group for officers; much discussion there.
- Budget request: \$144 for rent to hold four 2-hour workshops.

Chamberlain (Ulf)

- Tablecloths moved from Cecille's to John's for the upcoming event.
- Still waiting on list from Kjartan.
- One Costco tent damaged; discussion on seeking replacement (by Costco) or repair.

Exchequer (Cunegonda)

- Current balance: \$3779.40 + \$5.13
- Budget request: \$100 for cash box for TUTR, stamps, copying costs.

- Note of extraordinary meeting to approve an additional \$34 for a Royals ready room at Yule.

Seneschal (Symonne)

- Budget request: \$450 for council meeting space.

Old Business

Yule

- Expecting 4 sets baron & baroness, Prince and Princess, possibly Tanist and ban Tanist.
- Potluck: discussion on dish assignments.
- Bardic: After discussion, motion (Cunegonda) to give Bardic a budget of \$28 for prizes (2nd Ulf); passed unanimously.

Event sites database

- No input yet.

Champions' belts

- No word yet.

Tokens committee

- No word yet.

Date reservations filed and accepted for three events.

- Discussion on a June event for Combat Arts, lead by Ulf; working title "Hartwood Retreat"; date to be confirmed.

TUTR, 2016 April

- Site cost of Black Creek Hall approximately \$800, about double last year; decline to use it.
- Ulf suggested Cadet Hall on university grounds at \$500; several rooms available, and kitchen.
- Ulf to confirm dates the hall is available.
- Symonne to confirm we can move event date to the last weekend in April.
- Day food table suggested; ask cadets if they would like to run one.
- Steward is Cunegonda; Dean is Symonne.
- Bids to be discussed and ratified in an Extraordinary Meeting over December.

Proposed bids: paperwork not yet received; bids to be discussed and ratified after receiving.

- June "Hartwood Retreat" - Steward is Ulf, co-steward is Halima, dean is Gwynafel.
- September Championship and War - Steward is Sextux, co-steward is _____ .
- November "Yule" - Steward is (Judy?), co-steward is _____ .

On Stewards

- Cunegonda suggested that she, Symonne, and Halima create a Hartwood Steward's Handbook.

Motto

- Halima presented reasoning to create a motto for Hartwood, and suggested "Unity in Diversity".
- Motion (Cunegonda) to discuss in principle the acceptance of the motto "Unity in Diversity"; 2nd Symonne; passed unanimously.
- At the January AGM, we will vote on ratifying it; Halima to post this information to the populace.

Annual General Meeting, January 30, 2016

- Allowing four hours for meeting, snacking, and games.
- Financial Committee to update Financial Policy to include "newcomer's first event is free", and possibly minors are free; Halima will be exchequer and will chair.

- AGM is first meeting with Cunegonda as seneschal.
- Agenda of AGM to include: shire tokens; shire motto; upcoming events.
- Newcomers are invited.
- Suggested that Shire Customary be printed out and available for viewing.

Adjourned at 2:12 p.m. (Cunegonda, Gwynafel)

We all expressed our appreciation for Symonne's hard work on our behalf.

Appendix A

From: **mike bourgaeult** <r.m.b_1@live.com>
 Date: Saturday, 21 November 2015
 Subject: Report and budget for 2016
 To: "Symonne.dubois@gmail.com"

Hi,
 It's Dominus Sextus

Sorry i can't make it today but here is my report and budget.

Not a lot to report from my office this month. I got a email asking about a school party. I am following up on it to get more info but haven't been called back yet.

I am also hoping to ask for \$50 to buy some more tubs for the gold key seeings as the two we have are full.

Appendix B

Hartwood Master of Stables
 11/20/2015
 Azemar D'Toulouse (Tristan Thompson)
 2016 Budget Proposal, November 2015 MOS Report

Greetings, this document will separated into two pieces, beginning with the Master of Stables 2016 budget proposal, and then concluding briefly with a report of combat activities in the shire for this month.

Budget Proposal, 2016

The Master of Stables request funds for the following:

\$50 total for materials necessary for the repair and replacement of Shire Loaner Armour

- this includes copper rivets, aluminium pop rivets, leather and nylon webbing straps, and other such resources. Tools and time are provided by the MOS obviously. Plastic barrel (pickle barrel) is something that I personally have never had a problem finding for free, so I am not including it in this budget. Metal armour is generally more expensive than what we should be considering for loaner kit (besides what is already in the key) and creation of new pieces is beyond my current skill set, so improving our current key, and replacing some pieces with new plastic models seems the most realistic.

\$100 total set aside to reimburse possible special guests/instructors

- last year we had several fighters come in to teach, and several of them did not ask for any compensation so we asked fighters for a donation for attendance, however we charge a varied amount for fighters who asked for

compensation (ferry, parking gas etc) and this amount is requested to supplement and shortfalls that might be encountered

\$200 total to go towards the renting of a school or other space for winter fighters practices

- last year fighters raised the bulk of cost for our winter practices, and the rest was covered by private donations. While we are still looking for a location for this upcoming winter season, and I intend to ask fighters to put some money towards practice on a weekly basis, this amount is again requested to cover any potential shortfalls.

Total: \$350

November 2015, Master of Stables Report

Practices continued sporadically this month, however there were several, and it seems that after several "down months" we are starting to return to a more stable level of attendance. I am hoping that by December a suitable indoor location is found and we can resume a weekly practice and hopefully a monthly tournament as well. Special recognition and thanks go to both Sextus, and Ulf for taking initiative and organizing practices while I have been busy with work and other personal matters this spring/autumn. I truly appreciate the assistance.

Appendix C

Shire of Hartwood

Herald's report for month of November 2015

There is little to report this month. I am still waiting for reaction to Harold's, Marguerite's and Sextus' registrations.

I have yet to find a version of two devices for client's patiently waiting for news.

I would like to request a \$45 allowance to pay for the materials with which to construct a Hartwood Heraldic sleeveless tabard. This money to provide the raw materials necessary. This I estimate as 2 yards of green brocade and a yard of white brocade and some scraps to complete the Hartwood Device. The resulting tabard to be worn at any time the herald is speaking for the Shire Seneschal. For example at Yule or summer camping event. This to remain the property of the Shire.

NOTE: Hartwood has only 20 registered personal devices. Hopefully we will soon jump to 25. There is lots of room for improvement.

Yours in service

Harold of Hartwood

Hartwood Herald

Budget for 2016

1 - Attendance at 2016 Heraldic Symposium - Victoria

This is wonderful opportunity to gain valuable Officer training without leaving the island.

Gas cost approx. \$55.00 plus \$20 site fee.

2 - It appears that Hartwood has no library. I would like to start building a library of reference books to facilitate the creation of in-period names. Starting with two books:

As an example costs without taxes and shipping:

The Oxford Dictionary of English Christian Names by Withycombe
\$18.36 Hardcover (New)

A Dictionary of British Surnames by Reaney & Wilson
\$26.95 Paperback (new)
\$42.95 Hardcover (new)

Suggested spending allowance \$60

As these are intended for a permanent library and will have exposure to misuse at heraldic consulting tables the hard cover versions are to be preferred.

Yours in service.
Harold, Herald of Hartwood.

Addendum

From the Chief Archer (John)

Budget \$150 for thrown weapons and stands, \$120 for aluminum arrows and targets, \$50 for targets.

Archery report for November: Outdoor season is closed though we might look at some crossbow practices, winter archery workshops, and I will be meeting with Jeff to look at possible indoor range.