

# Hartwood 2024 AGM Minutes

Feb 13, 2024

Zoom Meeting | In Person Meeting

## Present

### Officers:

**Seneschal** – Baroness Letitia Talbott  
**Exchequer** – Mualima Halima al-Rakkasa  
**Chief Archer, Chief Chucker** - Master John Macandrew  
**Deputy Seneschal** – HL Scarlet O'Tomalty  
**Minister of Arts and Sciences** – Baron Conall MacLagyma  
**Minister of Stables** – Armiger Maurus Ioinur  
**Chatelaine** – Lady Scarlet o'Tomalty  
**Chronicler** – Beatris inghean Ghiolla Mhuire  
**Minister of Blades** – Baron Alfredo d'Chieti

### Populace:

HL Aspasia  
Nicholas Worthington, OL  
Alicia le Wilfulle, OL  
Johanna Worthington, OL  
James Llewellyn ap Gruffydd, OP  
Her Grace Tangwystl Tudur, OL  
Cunegonda van der Bossche

### Absent:

**Deputy Herald** - Theodora van Zeeland

### Vacant Offices:

**Herald**  
**Family Activities**  
**Chamberlain**  
**Chief Scribe**  
**Webminister**

Call to Order at: 641pm

Letitia brought up some errors in the Customary  
Officers were to be chosen

2.4.2.c.

Letitia move that be struck from the customary

Article 5.a and b. are identical

Remove 5.b

Remove 7.1 last bullet no event steward

Letitia – remove

Alicia – should be limited to major events if we don't remove that bullet

Thyra – agree with "major events" add a new event every quarter

Cunagunda bullet is redundant as council has to approve any proposal

Nick – language is punitive

Aspasia – didn't feel overwhelmed or that she had taken too much on

Beatris – move that the last bullet in 7.1 be removed

Scarlet – seconded

Approved

#### **Letitia: Add under Events:**

It is suggested to have a small Newcomers event after demos.

Scarlet – maybe at an HA week after demo

Thyra – Do it after and put it in the guidebook as well

Have a council proposal checklist (Letitia – in the works)

Maurus – should be in Event steward handbook

Agreed to put it in there

**Halima – Customary not appropriate place to have it – also, it should be part of the Chatelaine's duties**

**Letitia: When we do Financial meetings have a member of the populace...suggest that member of the populace be a rotating position.**

Discussion

- Halima – in the financial policy already.
- Alison/John - Going back to newcomers event, we used to make sure that we had a newcomers event leading up to Daffodil. Would like to see that added to event stewards handbook
- Cunagunda – be very careful of the wording...
- Letitia – need to have odd numbers....if multiple populace members wish to attend the meeting
- Cunagunda – must be Voting member
- Halima – in Financial policy approved by Tir Righ exchequer, the financial committee shall consist of at least 3 maximum 5 members including the exchequer and seneschal who MUST be members.
- Letitia – should be seneschal/exchequer
- Thyra – people don't know

- Halima – personally don't see anything wrong with having the meeting open for everyone to attend. Will confirm with principality. People voting must be members. There can be observers but cannot vote
- Alicia – If you let people come and observe , they can be muted.
- Letitia Must go to council – must be member – council must be amenable to the populace member
- Cunagonda – advertise the committee positions to the populace.
- **Nicholas – proposal : (Customary) Financial committee meeting shall be posted to the populace**
- **A) any member of the populace can attend and listen**
- **B ) The shire would like to have a member of the populace participate as a member of the committee on a rotating basis.**
- **C) if you wish to be part of the committee, pls submit your info to the appropriate contact**
- **Maybe have QA period at end for questions?**
- **If you are interested in part of this committee at this meeting submit your info?**
- Thyra – term would be useful.
- Aline – John – Must be two populace not one.
- Eleni – agree with term
- Cunagonda – could be problems with new people stepping in – existing members should be very encouraging to help them
- Letitia – agree with longer term agree with observers -
- Alfredo – problem with limitations of 1 or 2 people. Why restrict?
- Letitia – not like council meeting – meeting is to deal with a financial issue ...will be too difficult if everyone participates.
- Connal – financial meeting is to decide if proposal is viable.
- Thyra – need couple of rules in position – can event stewards vote on their own event?
- Should event stewards supply copy of proposal to the council

Does anyone want to add anything to customary

- Letitia Do we want to change the policy or our actions.
- Halima asked the principality excheque
- Encourage council attendance
- Letitia – Do we update our financial policy or educating populace
- Maurus Educating first then update policy
- Beatris – yes
- Nicholas – yes. need it in policy so that it continues as we get new people
- Cunagonda – suggest we include it in an exchequers brief manual as policy changes must be approved all the way up and our wording already allows us to do this

Any more questions about customary.  
Does swan guard need to be taken up now.  
Swans guard moved to Feb meeting

## FINANCIALS

### THE SOCIETY FOR CREATIVE ANACHRONISM, INC. FINANCIAL REPORT

CDN \$

<b>INCOME</b> (from page)				
Gross Cost Amount				
1a 1b	Fund Raising: <b>Non-medieval</b> activities to earn income (car washes, bake sales, etc.)	(11a)	INTERNAL	60.00
		(11a)	EXTERNAL	0.00
2	Direct Contributions/Donations: <b>No activity</b>	(11a)		300.00
3a 3b	Activity Related: <b>Medieval</b> activities to earn income (events, demos, heraldry fees)	(11a)	Income from Demos and Activity Fees	519.55
		(11b)	Adjusted Gross Event Income	19,431.88
4a 4b	Funds Transferred In from Another SCA Account	(9)	WITHIN KINGDOM	0.00
		(9)	OUTSIDE KINGDOM	0.00
5	Interest Earned			
6	Net Inventory Sales Income	(6)	Gross-Cost=Net 0.00 0.00	0.00
7	Other Sales Income	(7)		0.00
8	Adjusted Gross Newsletter Income	(15)		0.00
9	Net Advertising Income	(11b)	Gross-Cost=Net 0.00 0.00	0.00
10	Other Income	(11b)		0.00
11	<b>TOTAL GROSS INCOME</b> (Sum of Lines 1 through 9)			20,311.43

<b>EXPENSES</b> (from page)		<b>Office &amp; Admin</b>	<b>Activity Related</b>	<b>Fund Raising</b>	<b>Total</b>
12	<u>Advertising (NON-SCA) (12a)</u>		<u>0.00</u>		<u>0.00</u>
13	<u>Bad Debts (12a)</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
14	<u>Bank Service Charges</u>	<u>65.00</u>			<u>65.00</u>
15	<u>Depreciation (8)</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
16	<u>Equipment Rental &amp; Maintenance</u>		<u>2,655.24</u>		<u>2,655.24</u>
17	<u>Fees &amp; Honoraria (12a)</u>	<u>234.00</u>	<u>0.00</u>	<u>0.00</u>	<u>234.00</u>
18	<u>Food</u>		<u>513.29</u>		<u>513.29</u>
19	<u>General Supplies</u>	<u>1,549.02</u>	<u>485.96</u>		<u>2,034.98</u>
20	<u>Insurance (NON-SCA) (12b)</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
21	<u>Occupancy &amp; Site Charges</u>	<u>2,477.00</u>	<u>7,596.46</u>		<u>10,073.46</u>
22	<u>Postage &amp; Shipping, PO Box Rental</u>				<u>0.00</u>
23	<u>Printing &amp; Publications</u>		<u>128.82</u>		<u>128.82</u>
24	Released Equipment/Assets (7)	0.00	0.00	0.00	0.00
25	Telephone				0.00
26	Travel (Gas, Tolls, Airfare)				0.00
27	<b>SUB-TOTAL (Lines 12-26)</b>	4,325.02	11,379.77	0.00	15,704.79
28	Other Expenses (12b)				0.00
29	Donations to Other 501(c)(3) [Nonprofit] Organizations (12b)				1,522.86
30a 30b	Funds Transferred Out to Another SCA Account WITHIN KINGDOM (10) OUTSIDE KINGDOM (10)				4,108.92
31	<b>TOTAL EXPENSES</b> (Line 27 TOTAL + Lines 28 to 30b)				21,336.57
32	<b>NET INCOME</b> (MUST MATCH Change in Net Worth) (Line 11 Minus Line 31)				(1,025.14)

## **BUDGET**

Discussion re budget and lack of projected income.

Halima will look into whether we can included projected income from potential events based on the past 2 years.

Suggest council submits proposals for events that have not yet been submitted

Event mentors...allow people to shadow experienced stewards

Maurus moved we accept budget at a deficit

Aline seconded

All approved

**Adjourn at: [904 p.m.]**

Motioned: Letitia

Seconded: Maurus